

OEA / OPC Building A Better World Scholarship Independent Travel

Winners of the Independent Travel portion of the Building A Better World Scholarship must complete the following form in detail in order to receive their travel stipend. Since we have begun handing out substantial cash awards, it has become necessary to provide proof of travel. Also, any residual funding leftover from the travel portion of the scholarship will be awarded to the winner, in the form of a scholarship to traveler's institution of education. This information is necessary for us to retain creditability with our donor base and with the Oakridge School system. We will hold the scholarship for travel for up to sixteen months after award (Sept 1 of the following year). If you do not plan travel according to your essay by that date - your funding will go back into the BBW scholarship pool for future award winners. This form should be completed within one month of being selected as an award winner. If your travel is delayed you may rewrite this plan prior to leaving.

You may answer this form by either copying the the PDF and filling out in ink (or use Word format attached or PDF) to type your final traveler itinerary. Also - please attach your winning essay to this completed form.

Scholarship year: _____

Winner's Name: _____

Where do you plan to travel: _____

When do you plan to go (dates): _____

Please summarize the purpose of your trip (approximately 300 words): Make sure to copy your winning essay to end of this form, with the understanding that this portion of this document may be redundant.

Do you plan to travel with another person: check one yes no

if so, who is that individual: _____

On the following pages briefly outline your specific daily plans. We realize that plans may change, and we encourage that, however we expect you to use your essay as a guide since that is what you won your scholarship for. While you will not be required to provide receipts for daily purchases - we would like some proof or copy (Visa statement or email receipts) for air, train, or rental car travel and hotels.

Travel Destination:

Provide date and location - and quick summary of daily plan. Feel free to diverge off of your plan at anytime.

Day #1 - (date / location) _____

Day #2 - (date / location) _____

Day #3 - (date / location) _____

Day #4 - (date / location) _____

Day #5 - (date / location) _____

Day #6 - (date / location) _____

Day #7 - (date / location) _____

Day #8 - (date / location) _____

Day #9 - (date / location) _____

Please explain below if your trip will last longer than nine days:

Destination Travel:

This most likely will be a major portion of the cost of your journey. Please attach your ticket reservation statement from the internet (with cost) or a VISA statement for proof of travel. If you are planning to use your own car provide a mileage estimate. Mileage / gas cost estimates are readily available online.

I plan to travel to my destination via (circle all that apply):

- Airplane - departure city and arrival city: _____
- Train
- Rental Car
- Private vehicle

REQ _____ Destination Travel \$\$\$ Cost Estimate

Lodging Cost:

This will probably be your second largest cost on your journey. We would like you to reserve lodging ahead of time. You do not have to pay prior to arrival - so print out the reservation and attach to this form. Don't forget to include taxes into the total bill.

_____ Date / cost / Hotel

_____ Date / cost / Hotel

_____ Date / cost / Hotel

_____ Date / cost / Hotel

_____ Date / cost / Hotel

_____ Date / cost / Hotel

_____ Please make a special note if your lodging expenses will exceed that which is listed above.

REQ _____ Lodging \$\$\$ Cost Estimate

Daily Expenses:

You do not need receipts for any of the following expenditures. Please estimate so that we can provide you a final \$\$\$ total to help fund your trip. Things that may be included in this portion of the post would be - entertainment, movies and theatre tickets, meal estimates (take a look at guidebooks for your estimates) public transportation, taxi cab, national park admittance, museums, and related costs. If you need help see Mr. Wood Please consult Travel Guidebooks (recommended Lonely Planet or Rough Guide) for ideas. Please estimate these daily \$\$\$ costs below in first line - second is summary of costs. Do not include lodging travel with this estimate...

Day #1 _____

Day #2 _____

Day #3 _____

Day #4 _____

Day #5 _____

Day #6 _____

Day #7 _____

Day #8 _____

Day #9 _____

Day #10 _____

Please note totals here if your trip runs more than ten days:

REQ _____ Daily Expenses \$\$\$ Cost Estimate

REQ _____ Total Cost Expenses (Travel, Lodging, Daily expenditures) for the duration of your journey. Please attach a copy of your final winning essay to this completed form. We will review your request and provide you a check for the amount noted above. The remainder of your award will be sent to your college / university / apprenticeship of your choice in your name as a scholarship.

Please attach any further documentation that will clarify your travel plans and costs.